



MISSING/DAMAGED ORDERS CLAIM FORM

Name:.....

Address:.....

.....

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Order ID No.....

Cost of items being claimed for: £.....

My order has: Not arrived*/Arrived Damaged*

(*Please delete as appropriate.)

If the item has arrived damaged, please provide details of the items damage below:

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Signed.....

For office use only:

Date items sent:

Postage cost

Replacement sent

Replacement cost.....

Replacement postage cost.....

Total replacement cost.....